

Report of the Centre for Continuous Electoral Training on the activities carried out during 2021

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List of acronyms and terms

LPAs – Local Public Authorities

PEB – Precinct Electoral Bureau

Blended training – English term that signifies the mixed training that combines the remote training with face-to-face seminars

CEC – Central Election Commission

DEC – District Electoral Council

CICDE – Centre for Continuous Electoral Training

CoE – Council of Europe

e-learning – remote learning

IDEA – Institute for Democracy and Electoral Assistance

IFES – International Foundation for Electoral Systems

GPI – General Police Inspectorate

UNDP – United Nations Development Programme

SVR – State Voter Register

SAISE – State Automated Information System ‘Elections’

Executive Summary

The activity of the Centre for Continuous Electoral Training for 2021, carried out based on the annual activity plan, approved by the Decision of the Central Electoral Commission No 4639 of 9 February 2021, was focused on achieving the objectives of the strategic development directions of the institution, as well as on conducting training for electoral stakeholders during the elections.

The following electoral events took place during 2021:

- Early Parliamentary Elections of 11 July 2021;
- New local elections in 15 municipalities on 21 November 2021.

The year 2021, like the previous one, was marked by the COVID-19 pandemic, i.e. it was necessary to change the format for a number of planned events.

CICDE's efforts have been directed towards training electoral officials and other key electoral stakeholders for the elections, strengthening the capacity to deliver online training, conducting civic education and outreach activities targeting voters and other electoral stakeholders, and researching topics of interest to the electoral field.

In 2021, CICDE conducted 281 training seminars with physical attendance, 66 webinars, 11 videoconferences for 18 different categories of beneficiaries: electoral officials, observers, SVR registrars, judges, police officers, representatives with advisory voting rights, teachers, librarians, etc. A total of 13,363 people were trained. Despite all efforts, on average just over 30% of the members of each electoral body have been trained for the 2021 elections. The lack of mandatory training for electoral officials increases the risk of errors and inconsistent application of electoral legislation on the one hand, and leads to poor cost-effective planning of financial, time and human resources on the other. In this regard, it is necessary to make legislative amendments that would regulate the training as a precondition for being included in the electoral body and creating permanent regional centres/branches of CEC (objective set in 2020-2023 CEC Strategic Plan). It would also be appropriate that a part of the state subsidies received by political parties is directed, on a mandatory basis, to electoral training of party members and supporters through the CICDE.

Outside the election period, CICDE conducted a series of civic and electoral education activities aimed at improving the level of knowledge of the electoral process. 36,500 people of different ages benefited directly from civic education and electoral training activities.

During 2021, around 140 million people viewed and interacted with the products developed by the CICDE and posted on its official website, YouTube and social media. The 10th anniversary of the foundation of the CICDE served as the theme for the campaign to promote the achievements of the institution.

On the research component, during the reporting period, CICDE continued its efforts in developing the research grant program, publishing the electoral analysis, theory and research magazine 'Digest Electoral', policy briefs, analytical notes and organising live events on Facebook with experts from different countries. The CICDE also developed the methodological framework for the provision of electoral advisory services (activity carried over from 2020) and held its first scientific conference with international participation.

Of the 40 activities included in the CICDE Annual Activity Plan for 2021, 36 were fully implemented (90.0%), 3 were partially implemented (7.55%) and 1 (2.5%) was not implemented and is to be carried over to 2022.

Degree of implementation of activities included in CICDE Annual Plan

PILLAR 1 MODERN AND QUALITY SERVICES				
<i>Purpose: Provide modernised, continuous training, civic education and research services tailored to the needs of beneficiaries</i>				
Goal 1.1 Modernise and ensure permanence of training and civic education services				
No. of strategic activity ¹	Strategic activities	Tasks	Performance indicators	Degree of implementation
1.1.1	Improve training courses for electoral officials and other electoral stakeholders that exist on the platform e-learning.cicde.md	Develop two training courses on general topics	2 new courses developed	<i>Implemented</i> The following remote training courses have been developed: – ‘Media and Elections’ – ‘Misuse of Administrative Resources’ ²
1.1.1	Create a mobile/SMART (Android/iOS) version of the remote training platform	Develop the mobile application related to the platform e-learning.cicde.md	Technical specification developed Mobile version developed	<i>Implemented</i> The mobile version of the remote training platform has been created.
1.1.1	Conduct training of electoral officials and other stakeholders on the platform www.e-learning.cicde.md	Monitor how beneficiaries go through the remote training courses	At least 2,000 people trained via the platform www.e-learning.cicde.md	<i>Implemented</i> The courses available on the remote learning platform were taken by 1024 people. Moreover, remote trainings were conducted on the

¹ Number of the strategic activity in CICDE’s Strategic Plan approved by CEC Decision No 3668 of 4 February 2020

² <https://e-learning.cicde.md/courses>

				Zoom platform integrated with www.e-learning.cicde.md for different categories of beneficiaries for the early parliamentary elections of 11 July 2021 (938 people) and the new local elections for Mayor of 21 November 2021 (218 people). The total number of people trained on the platform www.e-learning.cicde.md is 2180.
1.1.1	Implement the concept of blended learning and conduct trainings on the basis of this concept	Adapt the training program for the civic education teachers to a blended learning format Organise training courses in 2 stages: face-to-face and remote trainings	No of trainings organised in blended learning format No of people trained based on this concept	<i>Implemented</i> The blended training concept was implemented in the training of the following two categories of beneficiaries: - Teachers of Civic Education/Education for Society (166 people went through the e-learning course, then attended the 16 in-person seminars); - PEB members in the new local elections for Mayor of 21 November 2021 (242 people completed the e-learning course, then attended the 27 in-person seminars).
1.1.1	Develop the civic education module(s) on the remote training platform www.e-learning.cicde.md	Develop a training course for Student Councils	1 course developed 100 people trained on the platform	<i>Implemented</i> The following 2 civic education modules have been developed on the e-learning platform: - The 'Elections from A to Z' module for teachers of Civic

				Education/Education for Society (166 people trained); – Module ‘Electing Pupils’ Council’ (23 people trained).
1.1.1	Promote training modules on the platform www.e-learning.cicde.md	<p>Include the ‘promote the e-learning platform’ section in the 2021 CICDE communication plan</p> <p>Organise promotion activities according to the plan</p> <p>Include them in CICDE information and teaching materials in order to promote the platform</p>	<p>Plan developed and promoted</p> <p>No of organised promotion activities</p> <p>No of disseminated information materials</p>	<p><i>Implemented</i></p> <p>Section integrated into the Annual Communication Plan³</p> <p>A platform promoted through the official website and social media, during training seminars (281 seminars), through offers sent directly to potential beneficiaries (54 political parties) and by including links in all hardcopy textbooks on early parliamentary elections and new local elections (6970 copies).</p>
1.1.2	Develop content and conduct trainings for various electoral stakeholders remotely in real time (webinar)	Organise and conduct webinars on the basis of the developed/adapted programs	At least one electoral webinar per semester	<p><i>Implemented</i></p> <p>During the year, 66 webinars were conducted for different electoral stakeholders: officials in electoral bodies, LPAs, political parties, etc.</p>

³ <https://cicde.md/index.php?pag=news&id=1196&rid=2773&l=ro>

1.1.2	Develop the content of and conduct electoral education programs on various online platforms	Explore existing online platforms and hold electoral education activities online	At least one online electoral education activity per semester	<p><i>Implemented</i></p> <p>The following are the education products developed, used and promoted:</p> <ul style="list-style-type: none"> - A doodle video motivating young people to vote⁴; - An information video for voters developed in the context of the early parliamentary elections on the voting procedure on election day⁵. <p>The following are the activities that were carried out:</p> <ul style="list-style-type: none"> - 2 editions of the election vlogging contest for children aged 7-10 and 11-14 (55 participants); - The intellectual game show 'What? Where? When?' with 2 regional rounds being held online (Zoom) - in total 6 games were organised, involving 38 teams, 228 participants.
1.1.2	Transform CICDE website into an electoral education tool	<p>Develop electoral education products and publish them on the website</p> <p>Promote the website</p>	No of CICDE website visitors	<p><i>Implemented</i></p> <p>According to Google Analytics data, www.cicde.md was visited 49,178 times in 2021.</p> <p>The civic education publications</p>

⁴ <https://www.youtube.com/watch?v=AikfFLr8Wvc>

⁵ <https://www.youtube.com/watch?v=BDQ13zA-wNc>

		during all training and civic education activities carried out by CICDE		developed during 2021 have been posted on the CICDE website ⁶ . The institution's website listed all the civic education activities carried out by CICDE during the year, mentioning the useful resources available for each group of beneficiaries.
1.1.3	Provide continuous training to potential electoral officials: LPA representatives, representatives of political parties, teachers, librarians, etc.	Organise and conduct trainings for potential electoral officials	No of trainings held No of beneficiaries of training services	<i>Implemented</i> – 2 webinars for potential PEB members from Chisinau – 46 people; – 331 potential members of precinct electoral bureaus abroad were trained using the specialised e-learning module ⁷ .
1.1.3	Carry out all procedures regarding the accreditation of training courses for potential electoral officials	Prepare and submit the set of documents for accreditation	Set of documents submitted	<i>Partially implemented</i> In order to achieve this strategic activity, the following has been carried out/developed: – Roadmap for institutional accreditation and CICDE programs; – Quality Self-Assessment and Self-Assessment Report.

⁶ <https://www.cicde.md/index.php?pag=news&id=1260&l=ro>

⁷ <https://e-learning.cicde.md/courses/details/38>

1.1.3	Train electoral officials designated to be part of electoral bodies, as well as of representatives of CEC staff	Organise and conduct training workshops for designated electoral officials and representatives of CEC staff	<p>Number of seminars held</p> <p>No of beneficiaries of training services</p> <p>Beneficiary profile</p>	<p><i>Implemented</i></p> <p>The following are the events held for the early parliamentary elections of 11 July 2021:⁸</p> <ul style="list-style-type: none"> - 37 seminars for DEC members - 301 people; - 194 seminars for PEB members in the country - 5193 people; - 23 webinars for PEB members abroad - 570 people; - 1 videoconference for DEC members watched live by 80 people, reaching a total of 1,226 views; - 1 video lesson for DEC members, viewed 381 times; - 2 videoconferences for DEC members (one in Romanian and one in Russian), accessed 5,364 times and 2,977 times respectively; - 2 video lessons for DEC members (one in Romanian and one in Russian), accessed 2,958 times and 452 times respectively; <p>The following are the events held for the new local elections of 21 November 2021:⁹</p> <ul style="list-style-type: none"> - 15 seminars for DEC members - 112 people; - 27 seminars for PEB members - 807 people.
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⁸ <https://cicde.md/index.php?pag=news&id=1082&rid=2778&l=ro>

⁹ <https://cicde.md/index.php?pag=news&id=1082&rid=2777&l=ro>

				A training seminar entitled 'Introduction to Election Administration' was held for junior officials of the Central Electoral Commission (8 participants).
1.1.4	Carry out all procedures regarding the accreditation of training courses for other categories of beneficiaries than potential electoral officials	Prepare and submit the set of documents for accreditation	Set of documents submitted	<i>Partially implemented</i> In order to achieve this strategic activity, the following has been carried out/developed: – Roadmap for institutional accreditation and CICDE programs; – Quality Self-Assessment and Self-Assessment Report.
1.1.4	Conduct continuous training and civic education activities for various categories of beneficiaries (representatives of political parties, treasurers, judges, media, prosecutors, criminal investigation officers, teachers, librarians)	Develop and implement the annual initial and continuous training plan Develop the annual plan of electoral and civic education	Number of trainings/activities held Number of beneficiaries of training/civic education services Annual plans implemented to an extent of at least 90% Minimum 1 group identified and trained	<i>Implemented</i> The annual initial and continuous training plan ¹⁰ and the civic and electoral education plan ¹¹ were approved by Director's Order No. 07-a/2021 dated 15 February 2021. Two thematic training plans have also been developed: the CICDE training plan for the early parliamentary elections of 11 July

¹⁰ <https://cicde.md/index.php?pag=news&id=1196&rid=2770&l=ro>

¹¹ <https://cicde.md/index.php?pag=news&id=1196&rid=2770&l=ro>

			annually	<p>2021¹² and the CICDE training plan for the new local elections of 21 November 2021¹³.</p> <p>Training activities for different categories of beneficiaries:</p> <p><i>Early parliamentary elections</i></p> <ul style="list-style-type: none"> • 2 webinars for SVR registrars – 48 people; • 1 webinar for judges – 58 people; • 3 webinars for GPI employees – 297 people; • 4 videoconferences for PEB operators – accessed 6,434 times (Romanian – 4,403 times, Russian – 2,031 times). <p><i>New local elections</i></p> <ul style="list-style-type: none"> • 1 webinar for PEB operators – 117 people; • 2 webinars for observers – 50 people. <p>New group of beneficiaries identified – potential electoral candidates for mayor, trained on the e-learning.cicde.md platform (9 people).</p> <p>During 2021, over 36,500 people of different ages directly benefited from electoral education activities¹⁴</p>
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¹² <https://cicde.md/index.php?pag=news&id=1196&rid=2545&l=ro>

¹³ <https://cicde.md/index.php?pag=news&id=1196&rid=2640&l=ro>

¹⁴ More detailed information about the activities can be found in the 2021 Report on the implementation of the activity plan for civic and electoral education of the Centre

				<p>(seminars, webinars, contests, information campaigns, etc.), as follows:</p> <ul style="list-style-type: none"> • 2 big campaigns: 'Arci's Journey to Elections' – 33,800 beneficiaries; • 'Learn With Us, Elect on Your Own' – about 1,500 beneficiaries; • 16 trainings for civic education teachers – 348 beneficiaries; • 2 seminars for librarians – 45 people; • 5 trainings for pupils on electing Pupils' Councils – 148 pupils; • 3 contests: 2 election vlogging and one essay contest – 155 children; • 6 preliminary games 'What? Where? When?' and a final game – 266 pupils; • '4D Elections – Get Connected' – 2 activities dedicated to high school students – 77 participants; • Conference 'CICDE – Open Talks' – 30 people; • 4 grants to public libraries – 781 people from different groups and ages benefited from trainings and activities through libraries. <p>CICDE carried out a number of electoral education activities in partnership with education institutions:</p> <ul style="list-style-type: none"> • Public lesson – simulation of the voting process, Ștefan Vodă
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for Continuous Electoral Training under the Central Electoral Commission: <https://cicde.md/index.php?pag=news&id=1291&rid=2775&l=ro>

				<p>Theoretical High School, 40 students participated;</p> <ul style="list-style-type: none"> • Study visit of children from Bubuieci ‘Summer camp’, 28 children participated; • Study visit of students from the M. Eminescu Theoretical High School, Sudarca village, Donduşeni, attended by 13 children and 5 teachers. <p>The plans for carrying out training and civic education activities were 95% achieved.</p>
Goal 1.2 Strengthen CICDE’s methodological framework				
No of the strategic activity	Strategic activities	Tasks	Performance indicators	Degree of implementation
1.2.2	Develop an instruction on the quality control system of training and civic education services at CICDE	Set internal rules regarding the quality control system of training and civic education services at CICDE	Instruction developed	<p><i>Implemented</i></p> <p>The Guidelines on the quality control system of civic training and education services within the CICDE was drafted and approved by the Director's Order No 24-a/2021 dated 15 October 2021.</p>

1.2.2	Monitor training and civic education activities and develop monitoring reports	Include the monitoring component in every training program	Monitoring reports developed	<i>Implemented</i> The monitoring of CICDE's training activities in the early parliamentary elections was carried out by a contracted sociological company. Report developed.
1.2.2	Assess the impact of civic education and training programs and make recommendations for them	Survey beneficiaries of training and civic education services provided by CICDE and systematise the answers Formulate conclusions and recommendations	Assessment reports developed Recommendations formulated	<i>Implemented</i> The beneficiaries were questioned after each training and the answers were analysed and systematised in technical reports. Annual reports on the impact of civic education and training activities prepared
1.2.3	Develop the offer of CICDE training and civic education programs	Identify training and civic education programs that can be provided on demand by CICDE to various beneficiaries Include them in CICDE's training offer (a menu of training and civic education programs)	Training and civic education programs offer developed	<i>Implemented</i> The service offer included 14 courses for different categories of beneficiaries. It ¹⁵ has been drafted, posted on the website and distributed to potential interested parties.

¹⁵ <https://cicde.md/index.php?pag=news&id=1286&rid=2779&l=ro>

Goal 1.3 Assert CICDE as a scientific and practical research and advisory institution				
No of the strategic activity	Strategic activities	Tasks	Performance indicators	Degree of implementation
1.3.1	Develop and approve the annual research activity plan	Identify topics of researches that CICDE will carry out Draft the research plan Approve the plan	Annual plan developed and approved	<i>Implemented</i> Approved by Order of the Director No 07-a/2021 of 15 February 2021 ¹⁶
1.3.1	Carrying out research activities in the framework of the 'CICDE research laboratory'	Perform research activities Publish and present electoral research works	Electoral research works developed, published and presented Level of achievement of the annual plan	<i>Implemented</i> 2 Policy briefs ¹⁷ prepared 5 researches ¹⁸ carried out under the research grant program Annual scientific conference held The annual plan for research activities has been 100% implemented.
1.3.2	Publish and promote CICDE electoral research magazine	Develop articles for the magazine Publish, present, and disseminate the magazine	'Digest electoral' magazine produced and published every six months	<i>Implemented</i> June 2021 edition ¹⁹ dedicated to civic education December 2021 edition ²⁰ dedicated to electoral inclusion

¹⁶ <https://www.cicde.md/index.php?pag=news&id=1196&rid=2488&l=ro>

¹⁷ https://www.cicde.md/media/files/files/policy_brief_3_v3_7620419.pdf

<https://www.cicde.md/index.php?pag=news&id=1250&rid=2783&l=ro>

¹⁸ <https://www.cicde.md/index.php?pag=news&id=1250&rid=2697&l=ro>

¹⁹ https://www.cicde.md/media/files/files/digest_electoral_2021_7098363.pdf

²⁰ <https://www.cicde.md/index.php?pag=news&id=1312&rid=2745&l=ro>

1.3.3	Provide electoral consultancy services	Identify interested people/organisations and submit consultancy service offers	At least 3 electoral consultancy services provided	<p><i>Implemented</i></p> <p>The following services were provided:</p> <ul style="list-style-type: none"> - consultancy on the preparation and documentation of the Master's Thesis; - consultancy on drafting and documenting scientific articles; - consultancy for potential mayoral candidates in the new local elections through the e-learning course²¹; - consultancy for representatives with the right of advisory vote on behalf of electoral contenders in the early local elections of 11 July 2021 on their rights and obligations; - consultancy for UN Women on gender equality in the electoral process. <p>The methodology for the provision of consultancy services by the CICDE was approved by Director's Order No. 28-a/2021 of 21 December 2021.</p>
1.3.3	Develop electoral consultancy materials	Identify topics of interest and explore them	Electoral consultancy materials developed	<p><i>Implemented</i></p> <p>The consultancy services were provided based on the materials developed by the CICDE.</p>

²¹ <https://e-learning.cicde.md/courses/details/33>

				E-learning course ²² <i>Nomination of candidates and the status of electoral contender in new local elections (mayor)</i>
1.3.3	Develop the project portfolio and the cost of electoral consultancy services and integrate it in the overall CICDE program offer	Estimate the costs for the provision of consultancy services Submitting offers to the interested individuals/institutions	Portfolio developed	<i>Implemented</i> The portfolio of electoral consultancy services can be found at www.consultanta.cicde.md The offer for consultancy services was prepared and sent individually.
1.3.4	Purchase subject matter literature for CICDE library	Identify subject matter publications Perform procurement procedures	Minimum of 10 scholarly writings in the field purchased annually 10% increase in the number of users of the CICDE library	<i>Implemented</i> 10 scholarly writings in the field purchased 47 copies of books received by way of donation The number of library users reached 140 people.

²² <https://e-learning.cicde.md/courses/details/33>

1.3.4	Subscribe to online scientific libraries	Identify online resources Perform procurement procedures (subscription to libraries that have a subscription fee)	Subscribed to at least 2 new online resources	<i>Partially implemented</i> An annual subscription to the Electronic Resources for Moldova (REM) Consortium for the year 2021 has been procured, providing access to 6 databases of interest to CICDE, most of which are full-text licensed scientific resources.
PILLAR 2 INSTITUTIONAL AND FUNCTIONAL STRENGTHENING				
<i>Purpose: Perform all internal measures needed to ensure CICDE's capacity to carry out planned training, civic education, and research activities</i>				
2.1 Organisational streamlining				
No of strategic activity	Strategic activities	Tasks	Performance indicators	Degree of implementation
2.1.2	Continuous training of trainers	Apply the rules set in the Regulation on the Status of Trainers during the continuous training of trainers	Number of continuous training seminars No of trained trainers	<i>Implemented</i> Twelve seminars (activities) of continuous training of trainers were conducted with the participation of 32 trainers.
2.1.2	Accredit the trainers	Apply the rules set in the Regulation on the Status of Trainers during the recruitment process	No of accredited trainers	<i>Implemented</i> On the basis of the provisions of the Regulation, the trainer's qualification level has been established and updated, based on the information regarding the amount of services provided by the

				trainer, as well as on the results of the periodic evaluation (criteria applied cumulatively) for 2021.
2.1.2	Implement tools for increasing trainer loyalty and retention	Apply the rules set in the Regulation on the Status of Trainers in order to raise the loyalty of trainers	Number of permanently active trainers vs. total number of trained and accredited trainers	<i>Implemented</i> Loyalty mechanisms were applied for 33 trainers included in the Register of Trainers. During the year, 28 trainers worked for the CICDE.
Goal 2.2 Create a favourable financial environment for the development of CICDE				
No of strategic activity	Strategic activities	Tasks	Performance indicators	Degree of implementation
2.2.1	Develop projects and implement them	Develop and apply with project proposals Carry out activities under projects financed by development partners	Number of projects applied for vs. implemented	<i>Implemented</i> 2 project proposals submitted, 1 project implemented: 'English as a catalyst for democracy in schools' ²³ worth USD 30.3 thousand, funded by the U.S. Department of State. The project involved 30 teachers of Civic Education/Education for Society, 30 teachers of English and about 600 students from secondary and high school classes. The following activities were

²³ <https://cicde.md/index.php?pag=news&id=1315&l=ro>

				<p>carried out:</p> <ul style="list-style-type: none"> - English courses for the teachers participating in the project (2 modules, 96 hours online format) to access educational resources in English - virtual meetings with U.S. teachers to find out first-hand what a democratic school is and the peculiarities of the education system - Laboratories of Democracy activities (each teacher carried out 8 activities) to educate students in the spirit of democracy - study visits to Chisinau for 3 groups of students - 4 scientific articles published in the weekly 'Univers Pedagogic' <p>In order to ensure the conditions for the efficient management of additional funds, a set of rules²⁴ on the implementation of activities financed from external sources has been established (Regulation on the implementation of activities financed from external sources, approved by Order of the CICDE Director No 22A-a/2021 of 4</p>
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²⁴ Unfulfilled task in 2021 and carried over to 2022

				October 2021).
2.2.1	Develop the portfolio of CICDE programs/courses and services provided against payment	Develop the portfolio of CICDE programs/courses for 2021	Portfolio of CICDE programs/courses developed and published	<i>Implemented</i> https://cicde.md/index.php?pag=news&id=1286&rid=2779&l=ro
2.2.2	Analyse the level of CICDE staff satisfaction with their pay	Develop a questionnaire regarding employee satisfaction	Report on the level of CICDE staff satisfaction with their pay	<i>Implemented</i> Report on the level of satisfaction with remuneration of the employees of the Centre for Continuous Electoral Training, prepared and completed. Employee financial satisfaction improved by 69%.
2.2.2	Analyse the applicable legal framework on remuneration	Analyse opportunities to change the staffing scheme Submit requests to line institutions	No of requests	<i>Implemented</i> The employment scheme for CICDE staff and the staffing plan have been amended. Correspondence was conducted with the Ministry of Finance in order to cover the additional expenses generated by the modification of the employment scheme for CICDE staff and the staffing plan (3 requests). As a result, the necessary amounts (for 3 months) were allocated for the budget adjustment.

PILLAR 3 PROACTIVE ORGANISATIONAL COMMUNICATION

Purpose: Enhance the visibility of the institution and establish strategic partnerships

Goal 3.1 Promote the image of CICDE as a modern and innovative institution

No of the strategic activity	Strategic activities	Tasks	Performance indicators	Degree of implementation
3.1.1.	Develop and implement the annual plan of conferences, round tables, civic education events organised by CICDE	Develop and approve the plan Organise the events (event logistics) Develop scientific and practical, as well as electoral products for such events	Plan developed and approved At least on electoral education/scientific and practical conference held At least 6 electoral education events held Scientific and practical, as well as civic education products developed	<i>Implemented</i> The organisation of events (conferences, round tables, civic education activities) is included in the thematic plans approved by CICDE. The following activities were organised: – Annual Scientific Conference ‘Inclusive Democracy through Inclusive Elections’ ²⁵ – Annual CICDE Open Talks Conference ²⁶ – 5 live broadcasts on the CICDE Facebook page on civic education and electoral inclusion ²⁷ (E-HUB 2.0, interviews with experts) – information and voter education activities as part of the campaigns ‘Learn With Us – Elect on Your

²⁵ https://www.youtube.com/watch?v=tKv_fuas3Ys

²⁶ <https://cicde.md/index.php?pag=news&id=1063&rid=2734&l=ro>

²⁷ <https://www.youtube.com/watch?v=QbwlqLNryYA&list=PL4WrAxIp4Jc2oxqCwzHjjozysSeCxEkG>

				Own' ²⁸ , 'Your Vote – Our Future' ²⁹ – civic education activities in partnership with education institutions (study visits, simulations, information sessions, intellectual games, trainings on electing Pupils' Councils, etc.)
3.1.2	Develop and create key-messages regarding the mission, vision, and strategic goals of CICDE for the events where representatives of the institution take part (inside the country and abroad)	Revise key-messages Develop scientific and practical, as well as electoral products that can be presented during events	Take part in at least 10 events Take part and make presentations in at least 5 events Scientific and practical, as well as civic education products developed	<i>Implemented</i> CICDE representatives participated in 20 events ³⁰ organised by national and international institutions such as: CoE, IDEA, UNDP, IFES, A-WEB, ACEEEO, INFONET Alliance, Platform for Gender Equality, Promo-LEX Association, including presentations and interventions (5 events).
3.1.3	Create information products for the website and social media pages, as well as publish them	Edit information materials meant for the online space Post information materials on the website and on social media pages	Website updated regularly Number of website views increased by 20% per year Number of followers on social media increased by 20%	<i>Implemented</i> The CICDE Facebook page saw an increase of about 20% in likes compared to the same period in 2020. The CICDE's YouTube channel has seen a 117.3% increase in subscribers since 2020.

²⁸ <https://cicde.md/index.php?pag=news&id=1063&rid=2621&l=ro>

²⁹ <https://cicde.md/index.php?pag=news&id=1063&rid=2394&l=ro>

³⁰ More detailed information about the participation in the events can be found in *Annex 1* of the 2021 Report on the implementation of the research activities of the Centre for Continuous Electoral Training under the Central Electoral Commission: <https://cicde.md/index.php?pag=news&id=1291&rid=2774&l=ro>

			per year At least one product published per week	The number of visitors to www.cicde.md increased by 23.51% compared to the same period in 2020. The official website and the social media accounts are regularly updated, the news and events being available including in Russian and English. The social media promotion campaign dedicated to CICDE's 10th anniversary registered 218,404 postings (videos, images, etc.)
3.1.3	Create products for offline promotion and information	Create materials for offline promotion and information	CICDE promotion and information materials	<i>Implemented</i> Promotional products (booklets, leaflets, PPT presentations, videos) have been developed and used in activities, offline events. In the context of the CICDE anniversary, the booklet presenting the institution has been updated ³¹ .
3.1.3	Collaborate permanently with local media	Take part in TV and radio programs Invite journalists to CICDE events	Number of participations, media coverage, media publications	<i>Implemented</i> CICDE representatives had 5 interviews with Radio Moldova Actualități, Free Europe, Sputnik Moldova and Radio Moldova Tineret. CICDE representatives also participated in 4 TV shows on Moldova 1 and TVR Moldova ³² . The information about CICDE was

³¹ <https://www.cicde.md/index.php?pag=news&id=1321&rid=2754&l=ro>

³² <https://www.cicde.md/index.php?pag=news&id=1064&l=ro>

				published in 10 articles in the national media: the weekly editorial 'Univers Pedagogic', on the platform Diez.md, Youth.md, etc, as well as in international publications (Voice International) ³³ .
3.1.4	Establish partnerships with governmental organisations, civil society organisations (CSOs), international organisations	Conclude collaboration agreements Identify areas for collaboration; plan and implement joint actions	Collaboration agreements signed Number of implemented/suggested joint activities/initiatives	<i>Implemented</i> Collaboration agreements have been signed ³⁴ with the following institutions: – National Institute of Justice (tripartite agreement between CICDE, CEC and NIJ) – Comrat State University – General Division of Education, Culture and Tourism, Anenii Noi – Public Institution 'Dimitrie Cantemir' Theoretical High School from Chisinau – Public Institution 'Mihai Eminescu' Theoretical High School from Sudarca village, Donduşeni district Agreements were signed with the State University of Moldova and the Police Academy 'Stefan cel Mare', negotiated in 2021.

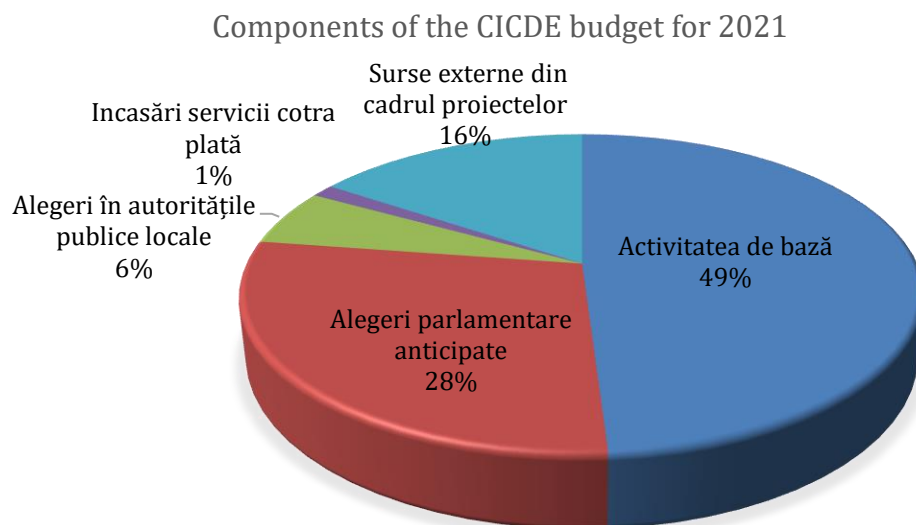
³³ http://voicenet.in/IC_Booklet/voice-oct-21.pdf?fbclid=IwAR1IVexCjK0Bs46FNTKT6Q4CmBB-9hS63f7-M8lWdf-v53gCKQcEA8TiVJ4

³⁴ <https://cicde.md/index.php?pag=news&id=1267&l=ro>

				<p>The collaboration agreement with Alecu Russo State University of Bălți has been negotiated and is to be signed in 2022.</p> <p>A number of activities have been carried out in partnership with the State University of Moldova (master's program, scientific conference), the National Institute of Justice (training of judges), Public Organisation Center for Consultancy and Civic Education (electoral internship program), 'Motivație' Association and INFONET Alliance (information and electoral education sessions), Chisinau Municipal Youth Center (information campaign), Hâncești District Youth Center (civic education activities), etc.</p>
Goal 3.2 Develop the CEC/CICDE strategic partnership				
No of the strategic activity	Strategic activities	Tasks	Performance indicators	Degree of implementation
3.2.2	Eliminate overlapping competences and activities of CEC and CICDE subdivisions	<p>Delimit areas of activity</p> <p>Eliminate overlapping of activities</p>	<p>% of the recommendations implemented</p> <p>Regulation on CICDE Activity revised and adjusted</p>	<p><i>Not implemented</i></p> <p>The amendment of the Regulations of the 2 institutions will be made in 2022.</p>

Implementation of the CICDE Budget for 2021

The 2021 budget of the Centre for Continuous Electoral Training amounted to MDL 5,090,206 (allocations from the state budget and allocations from external funding sources – see diagram No 1), which is MDL 3,305,869 less than in 2020.



Expenditure under the activity 00408 'Basic Activity'

The structure of expenditures approved and executed for activity 'Basic Activity', according to the budget breakdown, is shown in the following table:

Expenditures according to budget breakdown	Expenditure approved and planned for 2021	Expenditure executed in 2021	Unused sources and % of execution
Work remuneration according to the number of staff	840700.00	734949.04	105764.64
Compulsory state social insurance contributions	243900.00	243886.32	
Total expenditures for staff	1084600.00	978835.36	90.2%
Information services	89380.00	89378.58	96437.57
Telecommunication services	13820.00	13820.00	
Rental services	17000.00	17000.00	
Transport services	52300.00	52265.57	
Current repair services	25000.00	23530.00	
Professional training	17000.00	16600.00	
Business trips abroad	80000.00	79985.82	
Security services	1200.00	1200.00	
Banking services	4300.00	3874.61	
Postal services and distribution of social rights	2100.00	2099.30	
Services that were not assessed to any paragraph	790500.00	698578.46	
Allowance for temporary incapacity for work	3500.00	1330.09	

Total expenditures for services	1096100.00	999662.43	91.2%
Procurement of machinery and equipment	51000.00	50655.87	3531.60
Procurement of non-material assets	53400.00	50212.53	
Total fixed assets	104400.00	100868.40	96.6%
Procurement of fuels, lubricants	7000.00	7000.00	1439.48
Procurement of spare parts	14000.00	12760.00	
Procurement of food products	5000.00	5000.00	
Procurement of teaching materials	4000.00	3940.00	
Procurement of household and office supplies	45300.00	45210.00	
Procurement of other materials	199300.00	199250.52	
Total of goods and reserves of circulating assets	274600.00	273160.52	99.5%
TOTAL	2559700.00	2352526.71	91.9%

Of the total current expenditure for the maintenance of the Centre for Electoral Training, 42.37% is expenditure for the remuneration of staff, for the payment of mandatory state social security contributions payable by the employer. Thus, the amount of MDL 734,949.04 was intended for the remuneration of work, the amount of MDL 243,886.32 – for the payment of mandatory state social security contributions. The execution in this respect is 90.2%.

The amount of expenditure for services is MDL 999,662.43, which is 42.49% of the total expenditure under 'Current Expenditure'. Under this category, expenditure for information and telecommunication services amounted to MDL 103,198.58, which includes payments for telephone and internet services, technical servicing and maintenance services, public key certification services for electronic signature, maintenance services for the 'Activity Report' module, installation, administration, configuration of nomenclatures and maintenance of 1C IS, Zoom subscription services. Under the category 'Transport Services', the amount of MDL 52,265.57 comprises the expenditure for car insurance and testing, as well as the toll for the use of roads for the car owned by CICDE.

Under the budget line 'Current Repair Services', the amount of MDL 23,530.00 includes the expenditure for computer and car repair services, as well as furniture repair services.

Under the budget line 'In-service Training', the amount of MDL 16,600.00 includes the costs for the training of CICDE employees.

For business trips abroad, the amount of MDL 79,985.82 includes payment of daily allowance and purchase of plane tickets.

Under the heading 'Services not assigned to other categories', the amount of MDL 698,578.46 includes the cost of cleaning services, technical assistance services, translation services (RO-ENG/ENG-RO, RO-RU/RU-RO), design, drafting, training and coordination services for training seminars, as well as the payment of mandatory state social security contributions payable by the employer related to these contracts.

During the year, funds amounting to MDL 273,160.52 were spent on the purchase of reserves of circulating assets. This category reflect the expenditures for the procurement of fuel in the amount of MDL 7,000.00. The funds allocated in 2021 for the purchase of household materials (including disinfectants and masks) and office supplies amounted to MDL 45,210.00, and MDL 199,250.52 were used for printing teaching materials, purchasing board games and drinking water.

Expenditure under the activity 00062 'Parliamentary Elections'

The structure of expenditure approved and executed for the organisation and conduct of the early parliamentary elections of 11 July 2021, according to the budget breakdown, is shown in the following table:

Expenditures according to budget breakdown	Expenditure approved and planned for 2021	Expenditure executed in 2021	% of execution	Unused sources
Work remuneration according to the number of staff	131776.00	131775.05	100%	
Compulsory state social insurance contributions	38200.00	38200.00	100%	
Total expenditures for staff	169976.00	169975.05	100%	0.95
Information services	3496.00	3495.12	100%	
Rental services	15760.00	15760.00	100%	
Transport services	134385.00	134385.00	100%	
Financial services	650.00	649.53	100%	
Services that were not assessed to any paragraph	740853.00	740852.82	100%	
Total expenditures for services	895144.00	895142.47	100%	1.53
Fuel procurement	3293.00	3292.81	100%	
Procurement of food products	27313.00	27312.50	100%	
Procurement of household and office supplies	70204.00	70203.65	100%	
Procurement of other materials	277976.00	277975.40	100%	
Total of reserves of circulating assets	378786.00	378784.36	100%	1.64
TOTAL	1443906.00	1443901.88	100%	4.12

Of the total expenditure on services, the largest share is represented by 'Services not assigned to other categories' in the amount of MDL 740,852.82, comprising payments for training and coordination services in training seminars, including payment for mandatory state security contributions and mandatory health insurance premiums payable by the employer.

The amount of MDL 277,975.40 includes the cost of printing products for training seminars. The table shows that the expenses were executed at 100%.

Expenditure under the activity 00063 'Local Government Elections'

The structure of expenditure approved and executed for the organisation and conduct of the new local elections of 21 November 2021, according to the budget breakdown, is shown in the following table:

Expenditures according to budget breakdown	Expenditure approved and planned for 2021	Expenditure executed in 2021	% of execution	Unused sources
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Work remuneration according to the number of staff	134000.00	126594.15	94.5%	
Compulsory state social insurance contributions	38900.00	36712.31	94.4%	
Total expenditures for staff	172900.00	163306.46	94.45%	9593.54
Transport services	42000.00	42000.00	100%	
Banking services	700.00	556.89	79.5%	
Services that were not assessed to any paragraph	23400.00	-	0.00%	
Total expenditures for services	66100.00	42556.89	64.38%	23543.11
Procurement of food products	8100.00	8100.00	100%	
Procurement of household and office supplies	9600.00	9600.00	100%	
Procurement of other materials	34600.00	34600.00	100%	
Total of reserves of circulating assets	52300.00	52300.00	100.0%	-
TOTAL	291300.00	258163.35	88.62%	33136.65

Of the total personnel expenses, MDL 163,306.46 were allocated for the payment of overtime hours and for the work on the weekly rest days, including the contributions payable by the employer.

Expenditure of the Centre for Electoral Training under the activity 70340 'English as a catalyst for democracy in schools'

The structure of expenditures approved and executed in order to implement the activities under the mentioned project, according to the budget breakdown, is shown in the following table:

Expenditures according to budget breakdown	Expenditure approved and planned for 2021	Expenditure executed in 2021	Unused sources and % of execution
Information services	12700.0	12660.00	
Rental services	2600.00	2600.00	
Transport services	17700.00	17700.00	
Services that were not assessed to any paragraph	242200.00	242200.00	
Other expenditures based on contracts with individuals	201200.00	200765.20	
Total expenditures for services	476400.00	475925.20	99.9%
Procurement of other materials	29500.00	27395.47	
Total fixed assets	29500.00	27395.47	92.9%
TOTAL	505900.00	503320.67	99.49%

Expenditure of the Centre for Electoral Training under the activity 70203 'Enhancing democracy in Moldova through inclusive and transparent elections'

The structure of expenditures approved and executed in order to implement the activities under the mentioned project, according to the budget breakdown, is shown in the following table:

Expenditures according to budget breakdown	Expenditure approved and planned for 2021	Expenditure executed in 2021	Unused sources and % of execution
Services that were not assessed to any paragraph	100000.00	100000.00	
Other expenditures based on contracts with individuals	150220.00	150147.50	
Total expenditures for services	250220.00	250147.50	99.9%
Procurement of other materials	39180.00	39180.00	
Total fixed assets	39180.00	39180.00	100%
TOTAL	289400.00	289327.50	99.97%

The public procurement of goods and services from the CICDE's financial resources was carried out in accordance with the procurement plan, approved by the CICDE Director on 6 January 2021 and subsequently amended on 3 March and 19 August, with the arrival of additional financial resources in the institution's budget for the conduct of new local elections (activity 00063) and the implementation of projects funded from external sources (activity 70340, 70203).

The last modification in the 2021 procurement plan was made on 24 November, with the reallocation of financial sources from one expenditure item to another.

For the procurement of goods and services for the organisation and conduct of activities in the context of the early parliamentary elections of 11 July 2021, the corresponding procurement plan was approved on 20 May.

Most of the public procurements made were of low value, based on the Regulation on Low-Value Public Procurement No 665 of 27.05.2017.

Pursuant to Article 5(r), of Law No. 131 of 03.07.2015 on public procurement (exception to the application of the provisions of the said law), a public procurement procedure was carried out for the purchase of printing goods (teaching materials for training seminars for electoral officials and other people responsible for the organisation and conduct of elections).

During 2021, 196 contracts for the purchase of goods and services were concluded with both legal entities and individuals. The concluded contacts were registered with the State Treasury within the deadline set by the law.